

Race for the Rivers Vendor Information

Thank you for joining us as a vendor for the Race for the Rivers Festival. The Festival grounds will be marked and open at 8 am for you to enter and set up.

Please enter the park at the First Capitol gate. Traffic through the park is one way. You will either travel along the edge of the Katy Trail to your spot or you will proceed down the sidewalk to your riverwalk location. Keep your speed below 10 miles per hour at all times while you are in the park. You may only exit the park at the gate by the train depot.

Connie Akers will meet you at the gate and direct you to your location on the festival grounds. David Hartman or Sharon Kenny will be there to assist you once you enter the park. We have a number of volunteers who will also be in the park ready to assist you with your set up needs. Just let us know what you need.

A map of the Festival grounds is attached along with a listing of the vendor locations. Look for your space number on the listing and then find it on the map. Space has been assigned based upon registration and vendor needs.

Just a few quick reminders:

No moving vehicles will be allowed in the park between the hours of 10 am and 7pm.

Every booth must have a fire extinguisher visible.

The City of St Charles does not allow the distribution of literature in the park.

If you have requested electricity, you need to bring your own extension cord(s).

Have your tent in place, your vehicle out of the park and your fire extinguisher prominently displayed by 10 am for the Fire Marshall inspection. There is vehicle parking at the Bishop's Landing parking lot around the South end of the park.

Food vendors, make sure you have your Health Department permits. The inspector will be around at some point during the festival and will ask to see it.

Vendors making sales of any sort will be given a concessionaire reporting form. Sales tax is your responsibility.

We will be giving coupons with a dollar value to racers who can use them to buy food after the race. If they buy less than the dollar amount, please give them change in

currency. We will refund the entire amount based on the coupons you give to us at the end of the day.

The festival hours are from noon to 7 pm. The bands will play for the entire time. Last call for beer will be at 6:30. We will have volunteers to assist with tear down starting at 7 pm. Vehicles will be allowed into the park as soon after 7 pm as pedestrian traffic subsides enough for our officer on duty to allow entry.

You are responsible for your site. Please leave it clean and remove all trash and boxes. We will have recycle bins in the park for recyclables as well as regular trash bins.

Also, please take a moment to fill out our vendor survey and either return it to one of the Festival staff or mail it to the address on the form.

We greatly appreciate your presence in the Race for the Rivers festival.

Your participation is helping us grow into a great event that is supporting important clean water efforts.

The funds raised in past years has helped pull tons(literally) of trash out of rivers and streams and lay the ground work for planting thousands of native plants each Fall!
Thank you!